

To: Members of the Shadow Health Improvement Board

Notice of a Meeting of the Shadow Health Improvement Board

Wednesday, 20 March 2013 at 2.00 pm

Town Hall, Oxford



Peter G. Clark
County Solicitor

March 2013

Contact Officer: **James Martin, Policy & Partnership Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - Councillor Val Smith*

Board Members:

Ian Davies	Cherwell & South Northants District Council
Peter von Eichstorff	Clinical Commissioning Group
Dave Etheridge	Chief Fire Officer & Head of Community Safety
Anita Higham	Public Involvement Network
Cllr David Nimmo Smith	Oxfordshire County Council
Dr Jonathan McWilliam	Director of Public Health
Jackie Wilderspin	Assistant Director for Public Health

* please note that Councillor Steve Curran will be substituting for Councillor Val Smith at this meeting.

Notes:

- **Date of next meeting: 16 May 2013**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *"You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself"* or *"You must not place yourself in situations where your honesty and integrity may be questioned....."*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *"any employment, office, trade, profession or vocation carried on for profit or gain"*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members' conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 6)**

2:10

10 mins

To approve the Note of Decisions of the meeting held on 12 September (**HIB5**) and to receive information arising from them.

A discussion on the joint response by the Alcohol Strategy Group and Community Safety Partnership and the Health Improvement Board to the national consultation on the minimum pricing of alcohol and other proposed measures from the. The response has been previously circulated.

6. **Performance Monitoring (Pages 7 - 18)**

2:20 mins

10 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: Dr Jonathan McWilliam Director of Public Health

A report of the current progress against the targets of the HIB and a discussion on the latest JSNA report for the Health and Wellbeing Board

7. **Housing and Health (Pages 19 - 38)**

2:30

40 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving reports: Jackie Wilderspin & Lesley Sherratt

A discussion on the Health Improvement Board's priority on housing and health:

1. Progress on work around fuel poverty
2. Terms of Reference for the Supported Housing Group
3. Preventing Homelessness and information on welfare changes
4. The proposed basket of indicators on housing and health to be monitored by the Health Improvement Board

8. Update from the PIN

3:10

10mins

Person(s) responsible: Members of the Health Improvement Board

Person giving report: Anita Higham OBE

A discussion of the issues being raised through the Public Involvement Network impacting on the work of the Health Improvement Board

9. Report on the joint HIB and AH&SCB workshop (Pages 39 - 46)

3:20

20 mins

Person(s) responsible: Members of the Health Improvement Board

Person giving report: Jackie Wilderspin

A review of the joint Health Improvement Board and Adult Health & Social Care Board workshop that took place in July including recommendations for next steps

10. Health Protection Forum

3:40

10 mins

Person(s) responsible: Members of the Health Improvement Board

Person giving report: Dr Jonathan McWilliam Director of Public Health

An introduction to the Health Protection Forum including the terms of reference

11. Forward Plan

3:50

10 mins

A discussion on the forward plan for the Health Improvement Board.

Meeting dates 2013/14:

- Thursday 16th May 2013

- Thursday 11th July 2013
- Thursday 26th September 2013
- Thursday 28th November 2013
- Thursday 23rd January 2013
- Thursday 27th March 2013